

OXFORD HOUSE STATE VICE-CHAIR



Each State Association shall have its own duly elected Vice-Chair. Only current members of an Oxford House within the State are eligible to be elected. The State Vice-Chair position is decided by vote once per year. There is a two-term limit in honor of the spirit of rotation.

VICE-CHAIR DUTIES

- ▶ The State Vice-Chair will assist the Chairperson and be ready to fill in if the Chair is absent.
 - Prepare a written report of all activities to be given verbally during the meeting.
 - Provide an accurate accounting and physical receipts of all approved expenses.
 - Make certain the State Association operates in accordance with the Bylaws.

- ▶ The State Vice-Chair shall work closely with others.
 - Regularly communicate with other State officers.
 - Assist the Chapter Services (CSC) & Rural Services (RSC) Committees.
 - Participate in statenwide functions and activities, promoting recovery and propagation of the Oxford House network.

- ▶ The State Vice-Chair will be an example to others.
 - Active participation in a recovery program
 - Basic understanding of the Oxford House Model, including the Manual and Traditions
 - Upstanding member of Oxford House
 - Ability to place principles before personalities
 - Leadership qualities focused on service rather than governance
 - Willingness to show support when needed.

READ THE OXFORD HOUSE MANUAL