



OXFORD HOUSE - _____

EQUAL EXPENSE SHARE

MEMBER LEDGER

Equal Expense Share = EES
 EES should be adjusted based on occupancy.

MEMBER NAME: _____

MOVE-IN DATE: ____ / ____ / ____

WEEK START	PREVIOUS BALANCE +	EES DUE +	FINES/ OTHER -	APPROVED RECEIPTS =	TOTAL	AMOUNT PAID	ENDING BALANCE
NOTES:							
NOTES:							
NOTES:							
NOTES:							
NOTES:							
NOTES:							
NOTES:							
NOTES:							

MOVE-IN FEE:

Amount	Date Paid
<input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>

DEPARTURE:

Date	Ending Bal
<input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>

Upon departure, staple final ledger to member application and place in files.