OXFORD HOUSE - _____
TREASURER REPORT

Week of: _____ / _____ / _____ to _____ / _____ / _____

Beginning Balance			Total Received			Total Spent			Ending Balance	
$		**+**	$		**−**	$		**=**	$	

(last week's ending balance)

MONEY RECEIVED

Date	Source / Purpose	$ Amount	

	TOTAL RECEIVED: $	

V1.0 2023

APPROVED EXPENSES*

Date	Payee and Purpose	Check #	$ Amount	

* Don't forget to document automatic withdrawals.
Examples: OHI loan payment, OHI donation, Bank Fee (if applicable)

TOTAL SPENT: $

UPCOMING EXPENSES (List all known expenses for the next 30 days)

Date	Source / Purpose	$ Amount	

TOTAL DUE: $

SAVINGS ACCOUNT

Beginning Balance	$
Deposit Amount	$
Withdrawal Amount	$
Interest Earned	$
Ending Balance	$

NOTES